

FEDERAL ELECTION COMMISSION

ELECTRONIC FILING SPECIFICATIONS REQUIREMENTS

Part I



As Part I of the E-Filing Specifications, this document works in conjunction with FEC_Format_v8.1.xlsx (Part II) to present the electronic filing (E-Filing) standards of the Federal Election Commission.

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VERSION 8.1

November 27, 2013

DocID: FEC_Format_v8.1.docx

ELECTRONIC FILING FORMAT OVERVIEW

The format consists of various record layouts whose fields are separated (delimited) by ASCII "Field Separator" characters. (An ASCII field separator (FS) character is a 1-byte code with a hexadecimal value of '1C'. (The binary value is 28 and in many software programs can be coded by holding down the Alt key while typing 28 on the numeric keypad.) Each FS character marks the end of one field and the beginning of the next. As with prior versions of the format, each record is terminated with CRLF (carriage-return+line-feed) hexadecimal '0D0A' characters. Trailing unused fields need not be marked by FS Field Separator delimiters. (In order to maintain continuity with previous releases of the FEC format, double-quote mark characters are not allowed within text fields.)

Fields may not begin with leading blanks (for example, "ABC" is incorrectly coded and should be coded "ABC").

The following characters will be allowed in filing fields (These are technically specified using the ASCII standard):

- Keyboard characters. These fall within the range of ASCII 32 (space) through 126 (tilde "~").
- Some characters used in other languages. Specifically ASCII characters 128 through 156, ASCII characters 160 through 168, and ASCII character 173.
- Additional special characters. Specifically ASCII characters 9 (tab), 10 (line feed), 11 (vertical tab), and 13 (carriage return).

This allows name and address fields to contain letters such as ñ, ¿, ê, ç, ÿ, Æ, §. etc. Care should be taken if text is cut and pasted from word processing, or other programs, since many non-keyboard characters such as apostrophes and "smart quotes" (which are stored as ANSI coded characters) will not translate into the appropriate ASCII characters.

The first record of every electronic file that is submitted to the FEC must be an HDR record that precedes the main body of the ASCII CSV (comma separated values) data. The second record will be a "cover" record for the particular filing, (for example, a F3 or and F3X record for a FEC-3 or FEC-3X electronic report). An unlimited number of Schedule records (examples: SA, SB, SC/, ...) can follow the first two records of an FEC electronic report file. (Electronic files are usually assigned the file suffix ".fec".)

A validating utility named FECCheck is available for downloading from the FEC website. It can, and should, be used by everyone who creates electronic files for the FEC, especially by those who are testing new software to create electronic filings. The same validating utility is used by the FEC to check every electronic filing that it receives, either by diskette or over the internet.

GENERAL REQUIREMENTS

FORM TYPE

FORM TYPE refers to the combination of the FEC form and other important identifying indicators. For the general forms (cover sheets, not schedules), the format is form type followed by the amendment indicator (e.g. F3A, F3PA). If a filing is not an amendment and not a termination report, it is a "New Report" and the 'N' indicator is included in the Form Type (e.g. F3XN). If the Report Type is indicated as a "Termination Report", a 'T' indicator will be included in the Form Type (for quick identification purposes) UNLESS the 'A' amendment indicator supersedes the 'T' indicator.

NOTE: The Form 24 (F24) - 24 / 48 Hour Notice of Independent Expenditure and the Form 6 (F6) - 48 Hour Notice are now amendable.

Form types for schedules are a little more complicated -they indicate both the schedule and the line from the Summary Page of the cover form that the record relates to (e.g. SA15A).

FEC ID NUMBER -(FEC COMMITTEE ID NUMBER, FEC CANDIDATE ID NUMBER)

All references to "FEC ID NUMBER" indicate that the field contains a FEC assigned identification number. All committee ID numbers begin with a 'C' and all candidates ID numbers begin with: S (senate), H (house), P (presidential). All FEC id numbers are 9 characters long with no spaces.

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House & Senate Candidate FEC ID codes have the following formats: H9ST99999, S9ST99999, and P99999999... (where the 1st Character is H=House, S=Senate, P=Presidential, and the 3rd & 4th characters of House & Senate codes are the 2letter State Code, and the remaining parts of all codes are numeric).

Committee FEC ID codes consist of the letter C=Committee in the first position, followed by 7 digits, followed by a 'checkdigit' in the 9th position.

This document has been changed to include more detail and to insure consistency. For example, in Form 1, the line:

2. FILER FEC CMTE ID (A/N-9) (reflects that only committees will file the document.)

Please note, certain lines will have identifying words included; these exist **only** to aid in identifying the type of committee included in the field. For example:

FEC COMMITTEE ID NUMBER (*PCC*) (A/N-9)

FEC COMMITTEE ID NUMBER (*AUTH*) (A/N-9)

ENTITY TYPE – ENTITY TYPE the correct Entity Type must be used (IND, CCM, COM...) (also see Appendix)

COMMITTEE NAME -COMMITTEE NAME

All committee names are a maximum of 200 characters long.

ORGANIZATION TYPE -ORGANIZATION TYPE

The FEC interest group codes match the boxes on the form exactly. Options are: 'C', 'T', 'L', 'M', 'V', 'W'. (also see Appendix) .

AFFILIATED RELATIONSHIP CODE – (Section 6 of Statement of Organization {F1 & F1S})

Defines how the affiliated committee relates to the Committee filing the Statement of Organization. Options are: ORG = Connected Organization; AFF = Affiliated Committee; LPS = Leadership PAC Sponsor JFR = Joint Fundraising Representative.

FILER CODE – (24-Hour Notice of Disbursements {F9})

Code describes the type of Committee/Organization making the Communications Expenditure. Options are: IND = Individual; UNO = Unincorporated Org; QNC = Qualified Nonprofit Under CFR 114.10; CLQ = Corp, Labor or QNC under CFR 114.15; OTH = Other, specify ...

CANDIDATE NAME -CANDIDATE NAME

All candidate names are a maximum of 90 characters long apportioned among 5 new fields: Last Name (30-chars); First Name (20-chars); Middle Name (20-chars); Prefix (10-chars and Suffix (10chars).

STREET ADDRESS 1/2 -STREET 1, STREET 2

All street addresses are a maximum of 34 characters long. If only one line of street address is given, it should be coded in Street 1, and Street 2 should be blank.

CITY -CITY

All city indicators are a maximum of 30 characters long.

STATE CODE -STATE / ELECTION STATE

All state indicators are 2 character codes. The Appendix includes a listing of special state codes. State codes referring to addresses are indicated by STATE, references to the state in which a candidate is running are referred to as ELECTION STATE.

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ZIP CODE -ZIP

All zip codes are 9 characters long, four trailing spaces are acceptable.

DATES -DATE

All dates are eight numeric characters. The dates are in the format YYYYMMDD. In this document, many dates are followed by identifiers such as: DATE (OF CONTRIBUTION).

AMOUNTS

Amount fields are 12 characters maximum. They must be numeric (with two exceptions). A leading minus (-) sign is used to indicate negative amount values. If an amount is dollars and cents, an explicit decimal point (.) must be imbedded with 2 numeric decimal positions following the point. Amounts that do not have an explicit decimal are treated as whole dollar amounts.

RATES

Interest rates are generally coded as numeric amounts, however up to 15 characters of text is acceptable on Schedule C, where rates can be expressed in terms such as "Prime + 1%" for example. If the rate is expressed as a percentage then it must be coded as a 4-digit percent (i.e. 4 decimal places with an explicit, leading decimal point). For example: .0500 or .0865 is interpreted as 5% or 8.65%. A value of 100% must be expressed as a rate with a coded value of 1.000. The maximum field length for "text" rates is 15 bytes. The minimum/maximum field length for numeric rates is exactly 5 bytes.

INDIVIDUAL'S NAMES -IND/NAME

Handling of Names of Individuals on all Forms and Schedules (version 6.x);

Names of individuals are to be encoded into five (5) separate new fields that have been added to all Form and Schedule layouts. A name of an individual is apportioned among the fields: Last Name (30-chars); First Name (20chars); Middle Name (20-chars); Prefix (10-chars) and Suffix (10-chars) to a theoretical maximum of 90 characters. Caret (^) delimited fields are no longer used for individual names.

INDIVIDUAL'S EMPLOYER -INDEMP

All individual employer fields are now a maximum of 38 characters.

INDIVIDUAL'S OCCUPATION -INDOCC

Previously in this document the individual occupation field was listed at 34 characters. It has been changed so that all individual occupation fields are now a maximum of 38 characters. The original logic was that the disclosure database contains 35 character names.

CANDIDATE OFFICE -CAN/OFF

The candidate office field is a one character alpha code; 'H' represents house, 'S' represents senate, and 'P' represents presidential.

CANDIDATE DISTRICT -CAN/DIST

Candidate districts consist of two numeric characters. The only acceptable responses are blank, and 00 through 99.

PARTY DESIGNATIONS -PTY/CODE

Candidates and some committees declare their party affiliations. This should be a three character code and is optional in all cases. A full list of these party codes is included in the Appendix.

TELEPHONE NUMBER -TELEPHONE

Telephone numbers, when reported contain 10 numeric characters.

REPORT CODE -RPTCODE

Report code consists of three alpha-numeric characters. New Report Type codes created for F3L filings. The acceptable report codes are included in Appendix A.

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ELECTION TYPE (COVER FORMS / REPORTS) -RPTPGI

Election types, when referring to the basic reports, can only indicate elections within the election cycle that is being reported. Therefore the only acceptable responses are: 'C', 'G', 'P', 'R', 'S' & 'E'. A full list of these codes is listed in the Appendix.

ELECTION TYPE (ITEMIZED / SCHEDULES) -ITEM-ELECT-CD

In reference to the individual transactions reported on the various schedules, election types indicate elections within the election cycle that is being reported and past and future elections. See Appendix. If Other is coded, the ITEM-ELECTOTHER description must also be coded.

Starting with Version 5.1, Election Type/Description fields are also included on F57 Schedule of Independent Expenditures which is part of Form 5 (F5) filings.

CONVENTION COMMITTEE TYPE -CONVENTION TYPE

Form 4 gives a selection for type of convention committee. The choices are: Arrangements, Host and Other. Included is a 40 character area for a description of the "Other".

COMMUNICATION COSTS SUPPORT/OPPOSE -24F/24N

Communication costs may be reported on Form 7. The support/oppose value is identified as 24F and 24N on the FEC's database. Data may be represented by either the 24F/24N values or with S/O coding. Data translation is done by equating 'S' with '24F' and 'O' with '24N'.

INDEPENDENT EXPENDITURES SUPPORT/OPPOSE -24A/24E

Communication costs may be reported on Schedule E and Form 5. The support/oppose value is identified as 24A and 24E on the FEC's database. Data may be represented by either the 24A/24E values or with S/O coding. Data translation is done by equating 'S' with '24E' and 'O' with '24A'.

MEMO ENTRY-MEMO

Many itemized transactions have a Memo entry to allow the filers to provide a more complete description of the activity; Maximum 100 characters. **Memo Text** is available on itemized amounts on Schedules A and B -amounts which are totaled and carried back to the Summary Page of the filing. In addition a **Memo Code** indicates that the amount is NOT to be included in the itemization total.

YES/NO BOXES -YESNO

Several Forms and Schedules contain yes/no boxes; the questions are generally different for each form and can determine the need for further response in another field. Unless otherwise noted, Check Boxes are evaluated to be "checked" or "empty" based on the data content of the related field in the Comma-Separated-Value (CSV) file. Box = "Checked" when CSV value is 'X', 'Y', '1' or 'T' (value 'X' is preferred) Box = "Empty" when CSV value is blank, 'N', '0' or 'F' (space or null is preferred)

TRANSACTION IDENTIFIERS (TRAN_ID)

Transaction Identifiers {TRAN_ID} are required on every schedule itemization record.

For all new items, the TRAN_ID must contain a unique value that will be used by the Agency's database to point to that particular item. It must be a value that is unique among all items within a group of reports comprised of original and all associated amendments.

Tran ID: A unique identifier permanently associated with each itemization or transaction appearing in an FEC electronic file. If a given itemization appears in more than one schedule, (e.g. an in-kind contribution is reported on both Schedule A and Schedule B) then the Tran ID associated with that itemization must have different values for that single item among the various schedules. However, all Tran Ids of itemizations appearing in any amending report must match the Tran Ids first used for those same itemizations in the original report.

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The Tran ID assigned and maintained by the filer's software is used by the FEC's database to uniquely identify each itemization from every filer. It is critically important that when a filer amends a previously filed electronic report, the Tran IDs of the subsequent amendment match those already reported. It is acceptable for a Tran ID of one original report to be assigned a value that was used on a previous original report and all of its amendments.

Filers will assure that submitted Tran IDs are UPPER CASE and unique. This is to prevent filers from using the case status of alpha characters as a method to establish uniqueness for Tran IDs.

Filers must use a method of creating Tran IDs, where the codes are UPPER CASE and unique. For example, each code in the code series: AZ123; AZ124; AZ125; AZ126 is unique and are not in lower case.

The following is an example of what is not allowed: The codes in the following series use case status to provide uniqueness: Aa123; aa123; aA123; and AA123. This approach is not permitted. If alpha characters in these codes were changed to all caps, the four IDs would be identical.

This Tran ID coding requirement will first apply to new/original v5.3 reports. For a limited time, amended reports will be validated with the former less restrictive Tran ID edits.

SYSTEM ACCOUNT CODE (Used as a link between Schedule A & B itemizations with Schedules I & L) Forms I & L are used for reporting contributions to, and expenditures from, nonfederal accounts. One Form (schedule) is used for each account. Schedules A and B are used to supply itemized detail for line items on Schedules I & L. The computerized link between Schedules A & B and Schedules I & L is a field described as "System code for account named in Field #_". *As with Transaction Identifiers described above, two or more System Account Codes coded with the same sequence of alphabetic characters (even if they differ in case), are treated as duplicates.* For example, Codes with values: Aa123; aa123; aA123; and AA123 will be treated as four duplicates.

RECEIPT LINE NUMBER (New field with Version 5.1) Field on Schedule C (SC) record which indicates which line in the "Receipts" section of the Summary Page the loan amount is reported under -whether the loan is guaranteed by the candidate or "all other loans". The question whether the loan is guaranteed by the candidate pertains to Form 3 (F3) and Form 3P (F3P) filings. Possible values for this field on F3 filings are: '13A' = Summary Page Line 13(a) and '13B' = Summary Page Line 13 (b). Values for F3P filings are '19A' and '19B'.

HEADER RECORDS

The first record of every electronic file that is submitted to the FEC must be an HDR record that precedes the main body of the ASCII delimited data. An example of a header record for an FEC filing is shown below.

Example of a Header Record:

| <u>Sequence #</u> | <u>Field Description</u> | <u>Type</u> | <u>Rule Reference</u> |
|-------------------|--------------------------|----------------|---|
| 01 | Record Type | A/N-3 | Record Type. Value: HDR |
| 02 | EF Type | A/N-3 | Electronic Filing Type Value: FEC 03 |
| | A/N-8 | FEC Version #. | Value: 8.0 |
| 04 | Software Name | A/N-90 | Filer software name: The Best Software! |
| 05 | Software Version | A/N-16 | Filer Software Version #: 8.0.1.0.34 |
| 06 | Report ID | A/N-16 | If Amendment, FEC Report ID assigned to Original |
| 07 | Report Number | N-3 | If Amendment, number (1-999) of the amending Report starting with Amendment #1 through #999 |
| 08 | Comment | A/N-200 | Comment |

MEMOS NOTES & EXPLANATORY TEXT

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Large bodies of text can be associated with forms, schedules and also with individual itemizations within schedules. A special TEXT record can be used in an FEC file to carry descriptive text as a string of characters not exceeding 4000 characters.

TEXT records can be associated with a filing's "cover" page, with a schedule/line number combination, and to one or more individual itemizations within a schedule. When the text record is related to an itemized transaction, **it does not replace the "Description/Purpose of Disbursement" field**. The text record is for reporting extra information beyond the required short description.

The layout of the TEXT record is described below:

| <u>Sequence #</u> | <u>Field Name</u> | <u>Type</u> | <u>Description</u> |
|-------------------|--------------------|-------------|--|
| 01 | Record Type | A/N-4 | Record Type Value: TEXT |
| 02 | Filer Committee ID | A/N-9 | Committee (or Candidate) Filer ID Example: C00123456 03 Transaction ID A/N-20 Unique transaction identifier for this record. |
| 04 | Back Reference | A/N-20 | If (and only if) this text record is related to a particular Transaction ID transaction in a schedule, this field must contain the Transaction ID of the transaction being referenced. |
| 05 | Back Reference | A/N-8 | Should be a valid, coded value equal to the REC TYPE of Schedule/Form Name the form or schedule to which this text record is related. 06 Text4000 A/N-4000 Unformatted Text {text may not contain formatting characters such as tabs and line-feeds} |

Please note that electronic filings to the FEC which consist of free-form text (with separate lines, tabs, etc.) are filed as "Miscellaneous Text" (F99) filings.

CONSOLIDATED CANDIDATE COMMITTEE REPORTING WITH FORM 3Z – (F3Z)

F3Z records are used to report consolidated totals from all F3 filings prepared by Primary and related Authorized Candidate Committees. There must be one F3Z record for the Principal Candidate Committee's consolidated report, one or more F3Z records (one each) for Authorized Committees and one final F3ZT Totals record for the entire F3Z filing (attached to an F3 report) to be considered valid.

The line-items on each F3Z record must be accurate (e.g. Line 11E must equal Line 11A + 11B + 11C + 11D). The line-item amounts in the F3ZT Totals record must equal the sums of the corresponding line-items from all F3Z records (including the record for the Principal Candidate Committee and records for all Authorized Committees). Warnings are given when dollar amounts do not match.

Fields #2 (Filer's FEC ID#) and #3 (Filing Candidate Committee's Name) are the same on all F3Z records (including the F3ZT – Totals record), and must be the same as used in Fields #2 & #3 on the F3 Cover record.

Coverage From and Through Dates (Fields #4 and #5) are the same on all F3Z records (including the F3ZT – Totals record), and must be the same as used in Fields #16 & #17 on the F3 Cover record.

Fields #6 (FEC ID#) and field #7 (Committee Name) are used to carry the PCC ID# and Name (on the first F3Z record) and the ID#'s and Names of Authorized Committees on all subsequent F3Z records. The F3ZT – Totals record should not contain any values in Fields #6 and #7.

F3Z Record Layout of first 7 fields:

| <u>Sequence #</u> | <u>Field Name</u> | <u>Type</u> | <u>Description</u> |
|-------------------|---------------------------------|-------------|-------------------------------|
| 01 | FORM TYPE | A/N-4 | F3ZT is a "totals" record |
| 02 | FILER COMMITTEE ID NUMBER (PCC) | A/N-9 | Same as field #2 on F3 record |

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| | | | |
|----|----------------------------|--------|--|
| 03 | COMMITTEE NAME (PCC) | A/N-90 | Same as field #3 on F3 record |
| 04 | COVERAGE FROM DATE | NUM-8 | Same as field #16 on F3 record |
| 05 | COVERAGE THROUGH DATE | NUM-8 | Same as field #17 on F3 record |
| 06 | COMMITTEE ID NUMBER (Auth) | A/N-9 | First F3Z record: same as field #2 Auth Cmtte F3Z: ID# of Auth Cmtte F3ZT Totals Rec: must be blank |
| 07 | COMMITTEE NAME (Auth) | A/N-90 | First F3Z record: same as field #3 Auth Cmtte F3Z: Name of Auth Cmtte F3ZT Totals Rec: must be blank |

FILE LAYOUTS

(Electronic File Layouts are contained in a separate Excel spreadsheet named **FEC_Format_v8.0.xlsx**)

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APPENDIX A - (FEC CODES AND THEIR DEFINITIONS)

FEDERAL ELECTION COMMISSION CODES AND THEIR DEFINITIONS

Entity Type Codes

| | |
|-----|---|
| CAN | Candidate |
| CCM | Candidate Committee |
| COM | Committee |
| IND | Individual (a person) |
| ORG | Organization (not a committee and not a person) |
| PAC | Political Action Committee |
| PTY | Party Organization |

Committee Types

Form F1, COMMITTEE TYPE

| | |
|---|---|
| A | Principal Campaign Committee |
| B | Authorized Committee |
| C | Support/Oppose One Candidate (Not Authorized Committee) |
| D | National, State, or Subordinate Party Committee |
| E | Separate Segregated Fund |
| F | Support/Oppose more than One Fed Cand & Not Segregated Fund/Party |

Form F1M, COMMITTEE TYPE

| | |
|---|------------------------------------|
| X | State Party (Party, Non-Qualified) |
| N | Other (Non-Party, Non-Qualified) |

Form F4, COMMITTEE TYPE

| | |
|---|------------------------|
| A | Arrangements Committee |
| H | Host Committee |
| O | Other |

Form F1 and Form F7, ORGANIZATION TYPE

| | |
|---|-------------------------------|
| C | Corporation |
| T | Trade Association |
| L | Labor Organization |
| M | Membership Organization |
| V | Cooperative |
| W | Corporation w/o capital stock |

Candidate Office Types

| | |
|---|-------|
| H | HOUSE |
|---|-------|

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P PRESIDENTIAL
S SENATE

Yes/No Check-boxes

Y YES
N NO

Single Check-box

X "Checked"

Election Code (A.K.A. Primary/General Indicator or PGI)

The EFO is aware that the paper forms allow only Primary, General, or Other, as an option for choosing the Election Code (PGI). However, when "Other" is appropriate, the electronic format can accommodate, and the FEC *prefers*, that the correct designating PGI is used. (Examples for "Other": Convention [C], Runoff [R], Special [S], Recount [E]).

As indicated here, and on transaction layouts, the election codes are the following:

| | |
|---------------|------------------------------------|
| P ccyy | P rimary |
| G ccyy | G eneral |
| O ccyy | O ther: |
| C ccyy | C onvention |
| R ccyy | R unoff |
| S ccyy | S pecial |
| E ccyy | Recount (r E count) |

- Transactions designated for the Primary or General election must be dated with the relevant election year.
Example: **Election Code** "P2008"
Election Other Description "null data field"
- If the intent is to attribute the transaction to a future or past election period then the date in the Election Code should reflect that future or past election period followed by clarifying information in the Elections Other Description field.
Example: **Election Code** "P2006"
Election Other Description "Primary Debt 2006"

Note: In the past, filers have incorrectly provided (example) "O2008" and placed additional information in the Election Other Description field "Primary Debt 2006". In cases where the contribution is designated to a "Primary" or a "General" election the proper PGI should be used along with the relevant election year.

- If the Election Code is an "Other" option, data should be provided with the correct PGI followed by clarifying information in the Elections Other Description field.
Example: **Election Code** "S2008"
Election Other Description "Special-General 2008"

Support/Oppose Code

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Form F3X, Schedule E, Support/Oppose Code

- S Support
- O Oppose

Form F5.7, Support/Oppose Code

- S Support
- O Oppose

Form F7.6, Support/Oppose Code

- S Support
- O Oppose

Communication Type & Category

Form F7.6, Communication Type

- DM **D**irect **M**ail
- TP **T**ele**p**hone
- TM **T**ele**g**ram
- O **O**ther

Form F7.6, Communication Category

- E **E**xecutive/Administrative Personnel
- S **S**tockholders
- M **M**embers

Party Type

Form F1, Party Type

- NAT National Party
- STA State Party
- SUB Subordinate Party Organization

CODES RELATING TO "H" SCHEDULES

Schedule H3 (Event Type)

Post-BCRA codes: (Mandatory with Version 5 Filings)

- AD = **A**dministrative;
- GV = **G**eneric **V**oter Drive;
- DF = **D**irect **F**undraising;
- DC = **D**irect **C**andidate Support;
- EA = **E**xempt **A**ctivities;

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PC = Public Communications Referring Only to Party (Made by PAC) SCHEDULE H2, Allocation Ratios

N Ratio is {N}ew

R Ratio is {R}evised

S Ratio is {S}ame as previously reported

Party Codes for Candidates and Committees

Form F1 and Form F2, Party Code

| | | |
|-------|-----------------------------------|--------------------------------|
| AIC | American Independent Conservative | |
| AIP | American Independent Party | |
| AMP | American Party | |
| APF | American PEOPLE'S FREEDOM PARTY | |
| CIT | Citizens' Party | |
| CMD | Commandments Party | (Removed) |
| CMP | Commonwealth Party of the U.S. | |
| COM | Communist Party | (Old Doc was "M") |
| CRV | Conservative Party | |
| CST | Constitutional | |
| D/C | Democratic/Conservative | |
| DEM | Democratic Party | |
| DFL | Democratic-Farm-Labor | |
| FLP | Freedom Labor Party | |
| GRE | Green Party Added) | |
| GWP | George Wallace Party | |
| HRP | Human Rights Party | |
| IAP | Independent American Party | (Added) |
| ICD | Independent Conserv. Democratic | |
| IGD | Industrial Government Party | |
| IND | Independent | |
| LAB | U.S. Labor Party | |
| LBL | Liberal Party | |
| LBR | Labor Party | |
| LBU | Liberty Union Party | |
| LFT | Less Federal Taxes | |
| LIB | Libertarian | |
| LRU | La Raza Unida | (Removed / redundant with LRU) |
| NAP | Prohibition Party | |
| NDP | National Democratic Party | |
| NLP | Natural Law Party | |
| NNE | None | |
| OTH | Other | (Added) |
| PAF | Peace and Freedom | |
| PFD | Peace Freedom Party | |
| POP | People Over Politics | |
| PPD | Protest, Progress, Dignity | |
| PPY | People's Party | |
| REF | Reform Party | REP Republican |
| Party | RTL Right to Life | |

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| | | |
|-----|----------------------------------|--------------------------------|
| RUP | Raza Unida Party | (Removed / redundant with LRU) |
| SLP | Socialist Labor Party | |
| SUS | Socialist Party U.S.A. | |
| SWP | Socialist Workers Party | |
| THD | Theo-Dem | |
| TWR | Taxpayers Without Representation | (Removed) |
| TX | Taxpayers | (Old Doc was "TXT") |
| UNK | Unknown | |
| USP | U.S. People's Party | |

Report Codes

| | |
|-----|--|
| 12C | Pre-Convention |
| 12G | Pre-General |
| 12P | Pre-Primary |
| 12R | Pre-Runoff |
| 12S | Pre-Special |
| 30G | Post-General |
| 30R | Post-Runoff |
| 30S | Post-Special |
| 60D | 60 Day Post Convention of a Presidential Host Committee |
| 90D | 90 Day Post Inaugural Report by an Inaugural Committee |
| 90S | Supplement to a 90D Inaugural Report |
| M2 | February Monthly |
| M3 | March Monthly |
| M4 | April Monthly |
| M5 | May Monthly |
| M6 | June Monthly |
| M7 | July Monthly |
| M8 | August Monthly |
| M9 | September Monthly |
| M10 | October Monthly |
| M11 | November Monthly |
| M12 | December Monthly |
| MY | Mid-year Report |
| Q1 | April Quarterly {One of 4 valid Report Codes on Form 5, RptCode} |
| Q2 | July Quarterly {One of 4 valid Report Codes on Form 5, RptCode} |
| Q3 | October Quarterly {One of 4 valid Report Codes on Form 5, RptCode} |
| YE | Year-end {One of 4 valid Report Codes on Form 5, RptCode} |
| MYE | {Monthly} Year-end {Used by F3X & F3P monthly filers} |
| TER | Termination Report |
| 24 | 24-Hour Report {One of 2 valid 24/48 Hour Codes on Form 5} |
| 48 | 48-Hour Report {One of 2 valid 24/48 Hour Codes on Form 5} |

Special Report Type Codes used with F3L filings introduced in Version 6.4:

QUARTERLY FILERS

| | |
|-----|---|
| Q2S | July 15 (Q2) report {with coverage dates} and Semi-annual |
| QSA | Semi-Annual only {no Q2 – no coverage dates} |

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QYS Jan 31 Year End (YE) report {with coverage dates} and Semi-Annual
QYE Semi-Annual only {No YE – no coverage dates}

QMS July 31 Mid-Year (MY) report {with coverage dates} and Semi-annual

MONTHLY FILERS

M7S July 20 (M7) Monthly report {with coverage dates} and Semi-Annual
MSA Semi-Annual only {No M7 -no coverage dates}

MYS Jan 31 Year End (MYE) report {with coverage dates} and Semi-annual
MSY Semi-Annual only {No MYE – no coverage dates}

Accepted Report Codes by Type of Filing:

| <u>Form</u> | <u>Acceptable Report Code (or "Report Type" on F24 layout) values</u> |
|-------------|--|
| F24 | 24; 48 |
| F3 | Q1; Q2; Q3; YE; TER; MY; 12G; 12P; 12R; 12S; 12C; 30G; 30R; 30S |
| F3L | Q1; [Q2S QSA]; Q3; [QYS QYE]; QMS; M2; M3; M4; M5; M6; [M7S MSA]; M8; M9; M10; M11; M12; [MYS MSY]; 12G; 12P; 12R; 12S; 12C; 30G; 30R; 30S |
| F3P | Q1; Q2; Q3; YE; TER; 12G; 12P; 12R; 12S; 12C; 30G; M2-M12 |
| F3X | Q1; Q2; Q3; YE; TER; MY; 12G; 12P; 12R; 12S; 12C; 30G; 30R; 30S; M2-M12 |
| F4 | Q1; Q2; Q3; YE; TER; 60D |
| F5#19 | Q1; Q2; Q3; YE {MY; 12G; 12P; 12R; 12S; 12C; 30G not valid after v5.3} |
| F5#20 | 24; 48 {Form 5; Field #26 [24/48 Hour Code] valid values: 24 or 48} |
| F7 | Q1; Q2; Q3; YE; 12G |
| F13 | 90D; 90S |

| <u>Form</u> | <u>Report Type (24Hour, 48Hour) codes:</u> |
|-------------|--|
| F24 | 24 = 24 hour notice of coordinated expenditure, or 24 hour notice of independent expenditure 48 = 48 hour notice of independent expenditure |

Category {of disbursement} Codes (Sched F57; SB; SE; SF; H4 & H6)

Starting with FEC Format 5.0, new disbursement codes were created. Category Code fields are now defined on disbursement record layouts: F57; SB; SE; SF; H4; and the new F93 & H6.

Disbursement Category Codes (001 – 012) are for use by any non-Presidential filing committee:

- 001 Administrative/Salary/Overhead Expenses** (e.g., rent, staff salaries, postage, office supplies, equipment, furniture, ballot access fees, petition drives, party fees and legal and accounting expenses)
- 002 Travel Expenses** - including travel reimbursement expenses
(e.g., costs of commercial carrier tickets; reimbursements for use of private vehicles, advance payments for use of corporate aircraft; lodging and meal expenses incurred during travel)
- 003 Solicitation and Fundraising Expenses** (e.g., costs for direct mail solicitations and fundraising events including printing, mailing lists, consultant fees, call lists, invitations, catering costs and room rental)
- 004 Advertising Expenses** -including general public political advertising (e.g., purchases of radio/television broadcast/cable time, print advertisements and related production costs)
- 005 Polling Expenses**

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- 006 Campaign Materials** (e.g., buttons, bumper stickers, brochures, mass mailings, pens, posters, balloons)
- 007 Campaign Event Expenses** (e.g., costs associated with candidate appearances, campaign rallies, town meetings, phone banks, including catering costs, door to door get-out-the-vote efforts and driving voters to the polls)
- 008 Transfers** (e.g., to other authorized committees of the same candidate)
- 009 Loan Repayments** (e.g., repayments of loans made/guaranteed by the candidate or other person)
- 010 Refunds of Contributions** (e.g., contribution refunds to individuals/ persons, political party committees or other political committees)
- 011 Political Contributions** (e.g., contributions to other federal candidates and committees, donations to nonfederal candidates and committees)
- 012 Donations** (e.g., donations to charitable or civic organizations)

Disbursement Category Codes (101 – 107) are for use ONLY by Presidential filing committees:

- 101 Expenses that are not Allocable**
- 102 Media Expenditures**
- 103 Expenditures for Mass Mailings** and other Campaign Materials (e.g., buttons, bumper stickers, brochures, mass mailings, pens, posters, balloons)
- 104 Overhead Expenditures of State Offices** and their Facilities (e.g., rent, staff salaries, postage, office supplies, equipment, furniture, ballot access fees, petition drives, party fees and legal and accounting expenses)
- 105 Expenditures for Special Telephone Programs**
- 106 Public Opinion Poll Expenditures**
- 107 Fundraising Expenditures** (e.g., costs for direct mail solicitations & fundraising events including printing, mailing lists, consultant fees, call lists, invitations, catering costs and room rental)

STATE CODES

- AA Armed Forces Americas
- AE Armed Forces Europe
- AK Alaska
- AL Alabama
- AP Armed Forces Pacific
- AR Arkansas
- AS American Samoa
- AZ Arizona
- CA California
- CO Colorado
- CT Connecticut
- DC District of Columbia
- DE Delaware
- FL Florida
- FM Federated States of Micronesia
- GA Georgia
- GU Guam
- HI HI Hawaii
- IA IA Iowa
- ID Idaho
- IL Illinois
- IN Indiana
- KS Kansas
- KY Kentucky

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| | |
|----|-------------------|
| LA | Louisiana |
| MA | Massachusetts |
| MD | Maryland |
| ME | Maine |
| MH | Marshall Islands |
| MI | Michigan |
| MN | Minnesota |
| MO | Missouri |
| MP | Mariana Islands |
| MS | Mississippi |
| MT | Montana |
| NC | North Carolina |
| ND | North Dakota |
| NE | Nebraska |
| NH | New Hampshire |
| NJ | New Jersey |
| NM | New Mexico |
| NV | Nevada |
| NY | New York |
| OH | Ohio |
| OK | Oklahoma |
| OR | Oregon |
| PA | Pennsylvania |
| PR | Puerto Rico |
| PW | Palau |
| RI | Rhode Island |
| SC | South Carolina |
| SD | South Dakota |
| TN | Tennessee |
| TX | Texas |
| UT | Utah |
| VA | Virginia |
| VI | Virgin Islands |
| VT | Vermont |
| WA | Washington |
| WI | Wisconsin |
| WV | West Virginia |
| WY | Wyoming |
| ZZ | Foreign Countries |

Valid RECORD TYPE (field #1) codes for Schedules SA, SB, SC and SD depending on kind of Filing {F3, F3X, F3P, F3L, F4, & F24}

F3 filings:

| | |
|-------------------------|---|
| SA{line number}: | 'SA11AI', 'SA11B', 'SA11C', 'SA11D', 'SA12', 'SA13A', 'SA13B', 'SA14', 'SA15' |
| SB{line number}: | 'SB17', 'SB18', 'SB19A', 'SB19B', 'SB20A', 'SB20B', 'SB20C', 'SB21' |
| SC{line number}: | 'SC/9', 'SC/10' |

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SC1{line number}: 'SC1/9', 'SC1/10'
SC2{line number}: 'SC2/9', 'SC2/10'
SD{line number}: 'SD9', 'SD10'

F3X filings:

SA{line number}: 'SA11AI', 'SA11B', 'SA11C', 'SA12', 'SA13', 'SA14', 'SA15', 'SA16', 'SA17', 'SA18',
{'SASI1' for Sched I filers}, {'SASL1A', 'SASL2' for Sched L filers}
SB{line number}: 'SB21B', 'SB22', 'SB23', 'SB26', 'SB27', 'SB28A', 'SB28B', 'SB28C', 'SB29'
{'SBSI2', 'SBSI3', 'SBSI4', 'SBSI5' for Schedule I filers}, {'SBSL4A', 'SBSL4B', 'SBSL4C',
'SBSL4D', 'SBSL5' for Schedule L filers}
SC{line number}: 'SC/9', 'SC/10'
SC1{line number}: 'SC1/9', 'SC1/10'
SC2{line number}: 'SC2/9', 'SC2/10'
SD{line number}: 'SD9', 'SD10'

F3P filings:

SA{line number}: 'SA16', 'SA17A', 'SA17B', 'SA17C', 'SA17D', 'SA18', 'SA19A', 'SA19B', 'SA20A',
'SA20B', 'SA20C', 'SA21'
SB{line number}: 'SB23', 'SB24', 'SB25', 'SB26', 'SB27A', 'SB27B', 'SB28A', 'SB28B', 'SB28C', 'SB29'
SC{line number}: 'SC/11', 'SC/12'
SC1{line number}: 'SC1/11', 'SC1/12'
SC2{line number}: 'SC2/11', 'SC2/12'
SD{line number}: 'SD11', 'SD12'

F3L filings:

SA3L
SB3L

F4 filings:

SA{line number}: 'SA13', 'SA14A', 'SA15B', 'SA15', 'SA16A', 'SA16B', 'SA17A', 'SA17B', 'SA18A',
'SA18B', 'SA19A', 'SA19B'
SB{line number}: 'SB21A', 'SB21B', 'SB22', 'SB23A', 'SB23B', 'SB24A', 'SB24B'
SC{line number}: 'SC/9', 'SC/10'
SD{line number}: 'SD9', 'SD10'

F24 filings:

SE

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APPENDIX B - (VALIDATION MESSAGES)

VALIDATION MESSAGES

Validation messages may result in one of two different levels, depending on severity, Errors or Warning. Filings with validation "Error" messages will have an exit status value equal to the number of errors. An exit status value of 2 indicates that 2 errors exist causing the validation to fail and are not acceptable to the FEC.

Filings with validation "Warning" messages and no "Error" will have an exit status value equal to the number of warnings but with a negative sign. An exit status value of -2 indicates that 2 warnings and 0 errors exist indicating a successful validation and acceptable to the FEC.

Filings with "warnings" level messages are considered to be a "heads up" suggesting that information is usually required or assigned a specific value, but you should consult the official FEC user guide, or consult an FEC analyst to assess the exact nature of the problem. Should a filing contain "warning" messages with no "error" messages, the exit return value will be negative and the filing is considered acceptable (Passed). No "error" and no "warning" messages produce an exit return value of zero (0) and the filing is considered acceptable.

Error messages generated by FECCheck

Error messages are presented in the layout shown below:

Form{Item}: *FormName* {A Name or other identifying info from a
Schedule} Field Name: *Field#* *Field's descriptive name* Error Level
Error/Warning Message ...

Where "Error Level" = Warning (when return value < 0)
 = *Error* (when return value > 0)

Errors Messages

- * **HDR record must be First in File**
- * **"Cover" (eg. F3A, F3XN, ...) must be 2nd in File**
- * **Filing must be an "FEC" Type of filing**
- * **Filing Format must be FEC Version 7.0**
- * **Amended filing must have an ID of the "Original"**
- * **Amended filing must have an "Amendment Number"**
- * **Header (HDR) inconsistent with Orig/Amend status**
- * **Unrecognized Form Type / Record Ignored**
- * **Schedule does not belong with Form ____**
- * **Validation Terminated! - Over 32,000 Problems Found!**
- * **ID# _____ NOT Correct FEC ID# Format**
The format of an FEC ID# depends on whether it belongs to a Committee or a Candidate.

Committee IDs are 9-characters formatted as C2345678x where 'x' is a Check-Digit. The first character is a 'C' and positions 2 through 7 must be numeric.

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Candidate IDs are 9-characters with formats (H2ST56789, S2ST56789, P23456789) that vary depending on whether the candidate is running for House, Senate or President (or Vice-Pres.). The first character identifies the type of office the candidate is seeking. If House or Senate, the 3rd and 4th characters are the 2-character state code of the House or Senate seat.

- * **ID# _____ NOT SAME AS Cover Page ID# _____**
This message used whenever a field #2 of any schedule record has a legitimate FEC ID# coded, but it does not match the ID# of the Committee submitting the report as coded on the Cover Page.
- * **Report Type is Missing or Invalid**
- * **{field} exceeds maximum length of ____**
- * **{field} is Required, but field is Empty**
- * **Multi-Form Filings are NOT Allowed**
Only one Form can be filed electronically at one time.
- * **Extraneous data follows last field**
- * **Invalid double-quote surround text field**
- * **Illegal character(s) found in text field**
- * **Illegal character(s) found in text line #_____** *(Used with F99 filings only)*
- * **Body of text exceeds maximum of 20,000 characters** *(Used with F99 filings only)*
- * **Embedded double-quotes (") not allowed**
- * **Leading Blanks {e.g. " TEXT"} not allowed**
- * **Bad Date - _____ not YYYYMMDD format**
If not an 8-digit value beginning with 19 or 20.
- * **_____ is not a Real Date**
*If 8-digit format, but not an actual date in the calendar.
For example, February 30, 2002 {"20020230"} is not a real date.*
- * **Invalid Amount format: _____**
- * **Non-numeric data in Numeric Field**
- * **_____ is an Invalid Year (CCYY) Format**
- * **Wrong Report Type for this Form**
- * **District "___" is not 2-digit Numeric format**
- * **Tran ID is NOT UNIQUE - This one is same as other(s)**
- * **No Match Found for Back-Reference to Schedule/Tran ID**
Back/Cross Reference to a Schedule and specific Tran ID cannot be found.
- * **No Schedules have been provided with Filing _____**
If any F24, F5, F6, F7, F9, or F13 filing is not accompanied by one-or more schedules, then this message is produced. It is issued as an Error Message with F24, F6 and F9 filings. It is reduced to a Warning for F5, F7, and F13 filings.
- * **Schedule H1 contains Redundant Sections** *(Used with H1 filings only)*
- * **Invalid Rate format: _____** *(Used with H1 & H2 forms)*
- * **Admin H3 Reference TranID should match the TranID** *(H3 forms only)*
The cross-reference Tran ID of an "AD" Admin H3 record must match the Tran ID {Field #3} of that H3 record.
- * **Activity {__} Invalid - OK Vals: [AD|GV|DF|DC|EA|PC]** *(H3 forms only)*
- * **Database Account# does not link to any Schedule I** *(SA & SB forms)*

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- * Database Account# does not link to any Schedule L (SA & SB forms)
- * F3Z-1 Report Type [___] is invalid (use J30 or D31) (F3 filings)
- * 24/48-hour code must be "24" or "48" not "___" (F5 filings)
- * C7 committees only file F7 reports (All except F7 filings)
Any non-F7 report cannot be filed by a committee with a "C7" FEC ID#.
- * An FEC "C9xxxxxxx" ID must be used to file Form 5 (F5 filings)
- * An FEC "C7xxxxxxx" ID must be used to file Form 7 (F7 filings)
- * An FEC "C3xxxxxxx" ID must be used to file Form 9 (F9 filings)
- * Filing must have [BEGINTEXT] followed by text (F99 filings only)
- * Text is NOT bracketed by [BEGINTEXT] & [ENDTEXT] (F99 filings only)
- * Email [___] invalid. Please check email format and the delimiter used (F1 filings only)
- * Tran ID [___] exceeds maximum length of 20
- * Original Amendment Date (F5 Filings)
 Error Conditionally Required field is Empty
- * Either Dissemination Date or Disbursement Date should exist (Form3 Schedule E)

Warning Messages

- Entity Type [___] is not an acceptable value
- Conditionally Required field is Empty

This message is given when a field is "sometimes required" depending on the value of other fields. Usually issued as a Warning message, but at times may be issued as an Error message (e.g. when a first and last name is conditionally required).

- __{date}__ is outside range of 1960-2099
- Subtotal {_____} not supported by other lines
- Subtotal {_____} not supported by Schedule ____
FYI --> {_____} accumulated on Schedule ____
- Election Code invalid: __ {description}
- Election Code missing: __ {description}
- Street Address is Missing
- Single-line Address NOT in 1st delimited field
- __ not a valid 2-character USPS State Code
- Zip Code is Invalid or Missing / Zip = _____
- Invalid Area Code/Phone Number: _____
- Office Code "__" Invalid (Valid Codes: H, S, P)
- Committee Type "__" is Invalid for this form
- Organization Type "__" is Invalid for this form (New Ver 6.1)

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- ____ not a valid 3-character Party Code
- ____ not a valid Party Type (NAT,STA,SUB)
- ____ not a Valid Itemized Transaction
- ____ not a valid 3-digit itemized Category Code
- (These messages refer to Expenditure (Schedule B) Transaction and Category Codes.)
- Value "_" is Invalid for this Yes/No field
- Value "_" is Invalid for "Checkbox=X" field
- Superfluous Data in field not used with this Filing
- Invalid reference to Summary Page Receipts Line#
- Choose one or more "Ratios Apply..." checkboxes *(used on H1)*
- Choose either flat or specified allocation ratios *(used on H1)*
- Federal/Nonfederal Percents not = 100% *(used on H1 & H2)*
- Ratio Code "_" Invalid (Valid Codes: N, R, S) *(used on H2)*
- Some H3 Transfer \$ Aggregates not equal Dollar Total *(used on H3)*
- H5 Transfer Total not equal sum of Dollar Breakdowns *(used on H5)*
- Select only one checkbox among this group *(used on H4 & H6)*
- Choose one (1) Activity/Event allocation code *(used on H4 & H6)*
- Total Amt not equal sum of Federal & NonFed Shares *(used on H4)*
- Total Amount not equal sum of Federal & Levin Shares *(used on H6)*
- Sup/Opp Code "____" Invalid (Valid Codes: S, O) *(used on SE, F57 & F76)*
- Communication Code "____" Invalid. (Valid: DM,TP,TM,O) *(used on F76)*
- Communication Target "____" Invalid. (Valid: E, S, M) *(used on F76)*
- Net Donations not equal sum of Receipts – Refunds *(F13Filings)*
- F99 filing categorization code {____} is not valid *(used on F99 filings)*
- Duplicate Accounts on two or more Schedule I found *(used on SI)*
- Duplicate Accounts on two or more Schedule L found *(used on SL)*
- F3Z Primary Committee Name Not Equal F3 Filer Name *(F3Z w/ F3 filings)*
- F3Z Coverage Date Not Equal F3 Coverage Date *(F3Z w/ F3 filings)*
- Valid F3Z filing has 1 PCC, 1+ Auth & 1 Totals Form *(F3Z w/ F3 filings)*
- Affiliation/Relation Code "____" is not valid *(F1 Filings – v6.2)*
- Corporation Type Code "____" is not valid *(F9 Filings – v6.2)*

APPENDIX C – (VALID SCHEDULES AND SUMMARY PAGE LINE NUMBERS)

Valid Schedules and Summary Page Line Numbers for various FEC Forms

Form 3

- | | | |
|----|---|---|
| SA | + | [11AI; 11B; 11C; 11D; 12; 13A; 13B; 14; 15] |
| SB | + | [17; 18; 19A; 19B; 20A; 20B; 20C; 21] |

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| | | |
|-----|---|-----------|
| SC | + | [/9; /10] |
| SC1 | + | [/9; /10] |
| SC2 | + | [/9; /10] |
| SD | + | [9; 10] |

Form 3X

| | | |
|-----|---|---|
| SA | + | [11AI; 11B; 11C; 12; 13; 14; 15; 16; 17; 18; SI1; SL1A; SL2] |
| SB | + | [21B; 22; 23; 26; 27; 28A; 28B; 28C; 29; SI2; SI3; SI4; SI5; SL4A; SL4B; SL4C; SL4D; SL5] |
| SC | + | [/9; /10] |
| SC1 | + | [/9; /10] |
| SC2 | + | [/9; /10] |
| SD | + | [9; 10] |
| SE | | |
| SF | | |
| H1 | | |
| H2 | | |
| H3 | | |
| H4 | | |
| H5 | | {new BCRA form} |
| H6 | | {new BCRA form} |
| SI | | |
| SL | | {new BCRA form} |

Form 3P

| | | |
|-----|---|---|
| SA | + | [16; 17A; 17B; 17C; 17D; 18; 19A; 19B; 20A; 20B; 20C; 21] |
| SB | + | [23; 24; 25; 26; 27A; 27B; 28A; 28B; 28C; 29] |
| SC | + | [11; 12] |
| SC1 | + | [/11; /12] |
| SC2 | + | [/11; /12] |
| SD | + | [11; 12] |

Form 4

| | | |
|-----|---|--|
| SA | + | [13; 14A; 15B; 15; 16A; 16B; 17A; 17B; 18A; 18B; 19A; 19B] |
| SB | + | [21A; 21B; 22; 23A; 23B; 24A; 24B] |
| SC | + | [/9; /10] |
| SC1 | + | [/9; /10] |
| SC2 | + | [/9; /10] |

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SD + [9; 10]

Form 24

SE

Form 5

F56

F57

Form 6

F65

Form 7

F76

Form 9

F91

F92

F93

F94

Form 13

F132

F133

An Error Message “*Schedule does not belong with Form ____*” is given whenever a schedule not associated with a filing form, as listed above, is encountered.

Forms F24 and F6, and F9 must have at least one schedule included with a filing, otherwise an Error-level Message “*No Schedules have been provided with Filing ____*” is issued.

Forms F5, F7 and F13 must have at least one schedule included with a filing, otherwise a Warning-level Message “*No Schedules have been provided with Filing ____*” is issued.

APPENDIX D – (SUMMARY OF MODIFICATIONS)

Modifications to Version V8.1 Vendpak

Summary of Modifications made from FEC Version 8.0.1.9 to Version 8.1

Changes to Vendpak inclusion files Version 8.1:

- 1) Added new date filed “New Amendment Date” to Form 5 in FEC_Format_v8.1.xlsx;
- 2) Switched Individual Occupation and Individual Employer locations in Form 5 in FEC_Format_v8.1.xlsx;
- 3) Removed YES/NO (Qualified Non-Profit Corporation) field locations in Form 5 in FEC_Format_v8.1.xlsx;
- 4) Changed the Expenditure Date to Dissemination Date in Form 57 in FEC_Format_v8.1.xlsx;
- 5) Added new date field DISSEMINATION DATE in Schedule E of Form 3 in FEC_Format_v8.1.xlsx;

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- 6) Changed DISBURSEMENT DATE field location in Schedule E of Form 3 in FEC_Format_v8.1.xlsx;
- 7) Switched District and State fields locations in Schedule E of Form 3 in FEC_Format_v8.1.xlsx;
- 8) Added New two messages to APPENDIX B - (VALIDATION MESSAGES) of FEC_Format_v8.1.pdf;
- 9) Modified FEC_Format_v8.1.pdf (this file) to include FECPrint, FECCheck and FECLoad updates in Appendix D;
- 10) Updated FEC_MODS.TXT to reflect all modifications; and
- 11) Version number updated.

Changes to FECPrint Version 8.1:

- 1) Header of the Form 5 changed to "To Be Used by Persons (Other than Political Committees)"
- 2) Removed one of second option "Corporate filers only.. Is the filer a qualified nonprofit corporation? Yes /No" in form 5
- 3) Updated one of second option as "Occupation and Name of Employer (for Individual Filers Only)" in form 5
- 4) In form 5 "Type of Report" check boxes "24 Hours", "48 Hours" shifted to up and closer
- 5) Added new date to the question "Is this report an amendment" for "Yes" option in MMDDYYYY format in form 5.
- 6) In form 5 "From" and "Through" are now in aligned with the date fields.
- 7) Updated statement "Under penalty of perjury I certify that the independent expenditures reported herein were not made in cooperation, consultation, or concert with, or at the request or suggestion of, any candidate or authorized committee or agent of either, or any political party committee or its agent." In form 5.
- 8) Updated contact information as "For further information, contact: Federal Election Commission, 999 E Street, N.W., Washington, D.C. 20463 Toll Free 800-424-9530, Local 202-694-1100"
- 9) Updated footer revision date as "FEC Schedule 5 (REV. 09/2005)" to FEC Schedule 5 (REV. 09/2013) in every page of form 5.
- 10) Updated expenditure date as "date" to "Date of Public Distribution/Dissemination" in Form 57.
- 11) Added new date field "Date of Public Distribution/Dissemination" in the place of "Date of Disbursement" with MMDDYYYY format in Schedule E of Form 3.
- 12) Updated existing date filed "Date of Disbursement or Obligation" as "Date" to "Date of Disbursement or Obligation" and shifted down after the Amount in Schedule E of Form 3.
- 13) Updated filed "Name of Federal Candidate Supported or Opposed by Expenditure" to "Name of Federal Candidate" in Schedule E of Form 3.
- 14) Changed the location of check boxes "Support", "Oppose" in a row very next to text "Name of Federal Candidate" in Schedule E of Form 3.
- 15) Positions of text edit fields "District", "State" are switched in Schedule E of Form 3.
- 16) Changed the alignment of text "Calendar Year-To-Date Per Election for Office Sought" from align right to align left in Schedule E of Form 3.
- 17) Updated revision date notes from "07/2011" to "09/2013" in Schedule E of Form 3.

Changes to FECCheck Version 8.1:

- 1) Validation error message added to F5 Amendment Date (#20) when it is blank.
- 2) Validation error message added to F3 Schedule E "DISSEMINATION DATE" and "DISBURSEMENT DATE" when either of two blank, and
- 3) Version number updated.

Changes to FECLoad Version 8.1:

- 1) Changed TCP/IP Server RL/IP address to disclose.fec.gov from disclose.nictusa.com.
- 2) Changed SSL Server URL/IP address to webforms.fec.gov from webforms.nictusa.com.
- 3) Changed Test Server URL/IP address to disclose-test.fec.gov from testing.nictusa.com
- 4) Version number updated.

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Summary of Modifications made from FEC Version 8.0.1.8 to Version 8.0.1.9

Changes to Vendpak inclusion files Version 8.0.1.9:

- 1) Added Transaction ID failure message to APPENDIX B - (VALIDATION MESSAGES) of FEC_Format_v8.0.pdf;
- 2) Modified FEC_Format_v8.0.pdf (this file) to include FECCheck and FECLoad updates in Appendix D;
- 3) Update FEC_MODS.TXT to reflect all modifications; and
- 4) Version number updated.

Changes to FECCheck Version 8.0.1.5:

- 1) The Transaction ID maximum length (A/N-20) is now enforced; and
- 2) Version number updated.

Changes to FECLoad Version 8.0.1.4:

- 1) The SSL Java session time-out has been extended;
- 2) The TCP/IP setting previously checked for proxy settings. This unnecessary check has been removed; and 3) Version number updated.

Summary of Modifications made from FEC Version 8.0.1.7 to Version 8.0.1.8

Changes to Vendpak inclusion files Version 8.0.1.8:

- 1) Updated F1 Field #12 text in FEC_Format_v8.0.xlsx;
- 2) Added New Email failure message to APPENDIX B - (VALIDATION MESSAGES) of FEC_Format_v8.0.pdf;
- 3) Modified FEC_Format_v8.0.pdf (this file) to include FECPrint, FECCheck and FECLoad updates in Appendix D;
- 4) Update FEC_MODS.TXT to reflect all modifications; and 5) Version number updated.

Changes to FECPrint Version 8.0.1.8:

- 1) F1 Committee Email field split into two locations and mapped accordingly based on semi-colon or coma;
- 2) F3X / F3P correctly marks the Monthly Year End (MYE) Check box;
- 3) Schedule C1 "Due Date" Mapping issue corrected;
- 4) Form 7.6 (each communication) now prints all transactions;
- 5) Form 7.6 (each communication) now prints memo transactions;
- 6) Updated the imager to allow and print the Section Symbol (§);
- 7) F3, F3X, & F3P Termination logic corrected;
- 8) SchL, Field 25 mapping issue corrected; and 9) Version number updated.

Changes to FECCheck Version 8.0.1.5:

- 1) Validation failures added to F1 Committee Email field (#12);
 - a. No spaces will be permit within the field, ii) Both emails must be in standard email format, iii) Only semicolon and comma delimiters will be acceptable, iv) Only two emails will be acceptable, and v) If delimiter is supplied, second email must also exist.
- 2) Erroneous Form 5 – F56 Committee ID failure corrected;
- 3) Form 9.4 (Federal Candidate List) Transaction ID fatal error resolved Erroneous H3 back-reference warning removed;
- 4) F5 Summary Line Descriptions corrected;
- 5) Validator Message now displays missing F24 Committee name; and
- 6) Version number updated.

Changes to FECLoad Version 8.0.1.4:

- 1) New auto SSL retry added if TCP/IP upload method fails;

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- 2) SSL module now uses system proxy settings automatically if available (Windows only);
- 3) Upgraded SSL web services to circumvent proxies server issue; and 4) Version number updated.

Summary of Modifications made to FEC Version 8.0.1.5 thru Version 8.0.1.7

Not Released.

Summary of Modifications made to FEC Version 8.0.1.4 thru Version 8.0.1.5

Changes to Vendpak inclusion files Version 8.0.1.5:

- 1) Modified FEC_Format_v8.0.pdf (this file) to include FECPrint and FECCheck updates in Appendix D;
- 2) Update FEC_MODS.TXT to reflect all modifications; and 3) Version number updated.

Changes to FECPrint Version 8.0.1.5:

- 1) F3X / F3P correctly marks the Monthly Year End (MYE) Check box;
- 2) Schedule C1 "Due Date" Mapping issue corrected; and 3) Version number updated.

Changes to FECCheck Version 8.0.1.1:

- 1) Erroneous H3 back-reference warning removed; 2) Error Message added for F1S records without data; and 3) Version number updated.

Summary of Modifications made to FEC Version 8.0.1.3 thru Version 8.0.1.4

Changes to Vendpak inclusion files Version 8.0.1.4:

- 1) Modified FEC_Format_v8.0.pdf (this file) to include FECLoad and FECPrint updates in Appendix D;
- 2) Removed obsolete Transaction Code section;
- 3) Update FEC_MODS.TXT to reflect all modifications; and 4) Version number updated.

Changes to FECPrint Version 8.0.1.4:

- 1) Corrected F99 Imaging/Pagination (Backend) page count discrepancy;
- 2) Section III and IV totals now printing on F3S;
- 3) Modified default location of temporary file to User-Temp; and 4) Version number updated.

Changes to FECload Version 8.0.1.2:

- 1) SSL Proxy Server settings now used correctly;
- 2) Update Readme.txt to JAVA memory options;
- 3) Optimized to handle larger filings; and 4) Version number updated.

Summary of Modifications made to FEC Version 8.0.1.1 thru Version 8.0.1.3

Changes to Vendpak inclusion files Version 8.0.1.3:

- 1) Modified FEC_Format_v8.0.pdf (this file) to include FECLoad and FECPrint updates in Appendix D;
- 2) Update FEC_MODS.TXT to reflect all modifications; and 3) Version number updated.

Changes to FECPrint Version 8.0.1.3:

- 1) Modified SB printing of F3,F3X,F3P, F4 to default the Beneficiary Candidate Name over the Beneficiary Committee Name;
- 2) Corrected H4 Purpose not printing correctly;

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- 3) Corrected H4 Direct Candidate support totaling for Federal portion;
- 4) JFR causing Pagination (Backend) failure on F1 resolved;
- 5) F1S with only additional bank causing Pagination (Backend) failure on F1 no longer occurs;
- 6) F2 Candidate first name now displays;
- 7) Black Command window now closes immediately following FECPrint launch;
- 8) H3 line iv-c totals correctly even if cents not provided;
- 9) H6 Transaction Purpose duplication issue on first and second transactions resolved;
- 10) Version number updated.

Changes to FECLoad Version 8.0.1.1:

- 1) Corrected a SSL upload connection issue;
- 2) Server Error message are properly returned instead of generic JAVA message ":Reason:Null";
 - 3) Larger filings no longer hang during upload;
- 4) Supersedes function now works with discloseclient and from UI; and 5) Version build number updated.

Summary of Modifications made to FEC Version 8.0.1.1 thru Version 8.0.1.2

Not Released.

Summary of Modifications made to FEC Version 8.0.1.0 thru Version 8.0.1.1

Changes to Vendpak inclusion files Version 8.0.1.0:

- 1) Modified FEC_Format_v8.0.pdf (this file) to include FECLoad and FECPrint Usage information;
- 2) Update FEC_MODS.TXT to reflect all modifications; and 3) Version number updated.

Changes to FECPrint Version 8.0.1.1:

- 1) FECPrint updated to add new F3P Template;
- 2) License.jar library was update to production 3) Corrected various mapping issue; and 4) Version number updated.

Changes to FECLoad Version 8.0.1.0:

- 1) About box to correct width;
- 2) Copy paste allowed except in password fields;
- 3) Defaults configurations set to production values
- 4) Adjusted GUI display on MAC; and 5) Version build number updated.

Summary of Modifications made to FEC Version 7.0 creating FEC Format Version 8.0

Changes to Vendpak inclusion files Version 8.0.1.0:

- 1) Modified FEC_Format_v8.0.pdf (this file) and FEC_Format_v8.0.xlsx to conform with new E-Filing format modifications;
- 2) Update FEC_MODS.TXT to reflect all modifications; and
- 3) Version number updated.

Changes to E-Filing Format Version 8.0:

- 1) All City Field Lengths were increased from A/N-18 => A/N-30
- 2) All Organization Name increased from A/N-90=>A/N-200
- 3) Various validation rule modifications (detailed in FECCheck section)

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- 4) F24 and F6 are now amendable Fields
- 5) New date fields added to F24 and F6 (ORIGINAL AMENDMENT DATE)
 - Affected fields renumbered
- 6) All Disbursement Purpose Code Field Removed and affected fields renumbered; and
- 7) Version number updated.

NOTE: Detail itemizations of the modifications are provided in the 'SUMMARY OF CHANGES' sheet of the E-Filing Format.

Changes to FECCheck Version 8.0.1.0:

- 1) F1 (Statement of Organization);
 - “Committee Email” – update to a failing level error if field is null
 - “Candidate District” – update to a warning level error if field is null and Committee Type is a “B” (Authorized Committee) and Candidate Office is “H” (House)
 - “Bank Name” – update to a failing level error if field is null
 - “PCC Committee Name” - update to a warning level error if field is null
 - “PCC Street 1 & 2” - update to a warning level error if field is null
 - “PCC City” - update to a warning level error if field is null
 - “PCC State” - update to a warning level error if field is null
 - “PCC Zip” - update to a warning level error if field is null
- 2) F2 (Statement of Candidacy);
 - “Committee Name” - update to a warning level error if field is null
 - “State of Election” - update to a warning level error if field is null and if Report Code is 12() and if Election Code is anything other than “G” (General)
- 3) F3Z (Consolidation Report of Receipts and Expenditures);
 - “Contributor Last Name” - update to a failing level error if field is null
 - “Contributor First Name” - update to a failing level error if field is null
- 4) F3P (Report of Receipts and Disbursements Auth Committee for Pres);
 - “Total Contribution” - update to a warning level error if field is null
 - “Total Independent Expenditure” - update to a failing level error if field is null
- 5) F3P31 (Line 31 Attachment);
 - “Contributor Date” – update to a warning level error if field is null
 - “Contributor Amount” - update to a warning level error if field is null
- 6) F5 (Report of Independent Expenditures Made and Contributions Received);
 - “Election Code” - update to a failing level error if field is null
 - “Expenditure Date” – update to a failing level error if field is null
 - “Expenditure Amount” - update to a failing level error if field is null
 - “Expenditure Purpose Description” – update to a warning level error if field is null
 - “Support/Oppose Code” - update to a warning level error if field is null
 - “Support/Oppose Candidate Last Name” – update to a failing level error if field is null
 - “Support/Oppose Candidate First Name” - update to a failing level error if field is null
 - “Support/Oppose Candidate Office” – update to a warning level error if field is null
 - “Support/Oppose Candidate State” - update to a warning level error if field is null and Candidate Office is “H” (House) or “S” (Senate)
 - “Support/Oppose Candidate District” - update to a warning level error if field is null and Candidate Office is “H”(House)
- 7) F56 (Form 5 Schedule A Contributions);
 - “Signer Last Name” - update to a failing level error if field is null
 - “Signer First Name” - update to a failing level error if field is null
- 8) F57 (Form 5 Schedule E Expenditures);
 - “Contributor Date” – update to a warning level error if field is null
- 9) F6 (48 Hour Notice);
 - “Contributor Date” – update to a warning level error if field is null
- 10) F65 (Form 6 Schedule A);
 - “Contributor Date” – update to a warning level error if field is null

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- “Contributor Amount” - update to a warning level error if field is null 11) F9 (24 Hour Notice of Disbursements For Electioneering Communications);
 - “Entity Type” – update to a failing level error if field is null
 - “Organization Name” – update to a failing level error if field is null
 - “Individual Last Name” - update to a failing level error if field is null
 - “Individual First Name” - update to a failing level error if field is null
 - “Custodian Street” - update to a warning level error if field is null
 - “Custodian City” - update to a warning level error if field is null
 - “Custodian State” - update to a warning level error if field is null
 - “Custodian Zip” - update to a warning level error if field is null
- 12) F92 (Each Donation);
- “Date Received” - update to a warning level error if field is null
 - “Amount Received” - update to a warning level error if field is null 13) F93 (Each Disbursement);
 - “Election Code” - update to a failing level error if field is null
 - “Expenditure Date” – update to a failing level error if field is null
 - “Expenditure Amount” - update to a failing level error if field is null
 - “Expenditure Purpose Description” - update to a warning level error if field is null
 - “Communication Date” - update to a failing level error if field is null
- 14) F94 (Federal Candidate List for Form 93 Transactions);
- “Candidate Last Name” - update to a failing level error if field is null
 - “Candidate First Name” - update to a failing level error if field is null
 - “Candidate Office” - update to a warning level error if field is null
 - “Candidate State” - update to a warning level error if field is null and Candidate Office is “H” (House) or “S” (Senate)
 - “Candidate District” - update to a warning level error if field is null and Candidate Office is “H”(House)
- 15) SC (Loans);
- “Election Code” - update to a warning level error if field is null and if filed with a Form 3/3P 16) SC1 (Loans and Lines of Credit);
 - “Loan Amount” – update to a failing level error if field is null
 - “Loan Interest Rate” - update to a warning level error if field is null
 - “Loan Incurred Date” - update to a failing level error if field is null
 - “Loan Due Date” - update to a failing level error if field is null
- 17) SE (Itemized Independent Expenditures);
- “Election Code” - update to a failing level error if field is null
 - “Expenditure Date” - update to a failing level error if field is null
 - “Expenditure Amount” – update to a failing level error if field is null
 - “Expenditure Purpose Description” – update to a warning level error if field is null
 - “Support/Oppose Candidate Last Name” - update to a failing level error if field is null
 - “Support/Oppose Candidate First Name” - update to a failing level error if field is null
 - “Support/Oppose Candidate Office” - update to a warning level error if field is null
 - “Support/Oppose Candidate State” - update to a warning level error if field is null and Candidate Office is “H” (House) or “S” (Senate)
 - “Support/Oppose Candidate District” - update to a warning level error if field is null and Candidate Office is “H”(House)
- 18) SF (Expenditures Made by Party Committees on Behalf of Candidates); and
- ”Designating Committee Name” - update to a warning level error if field is null and “Y” (Yes) is checked (Filer has been designated to make
 - coordinated expenditure)
 - “Expenditure Date” - update to a failing level error if field is null
 - “Expenditure Amount” - update to a failing level error if field is null
 - “Expenditure Purpose ” - update to a warning level error if field is null and aggregate is greater than \$0.00

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- “Payee Candidate Last Name” - update to a failing level error if field is null
- “Payee Candidate First Name” - update to a failing level error if field is null
- “Payee Candidate Office” - update to a warning level error if field is null
- “Payee Candidate State” - update to a warning level error if field is null and Candidate Office is “H” (House) or “S” (Senate)
- “Payee Candidate District” - update to a warning level error if field is null and Candidate Office is “H” (House) 19) Version number updated.

Changes to FECPrint Version 8.0.1.0:

- 1) FECPrint was converted to Cross-Platform JAVA module; 2) FECPrint was updated to use v8 format modifications; and 3) Version number updated.

Changes to FECLoad Version 8.0.1.0:

- 1) FECLoad was converted to Cross-Platform JAVA module; and 2) Version number updated.

Summary of Modifications made to FEC Version 6.4 creating FEC Format Version 7.0

Summary of Modifications made to FEC Version 7.0.1.0 thru Version 7.0.1.2

Changes to Vendpak inclusion files Version 7.0.1.2:

- 1) Modified FEC_Format_v7.0.pdf (this file) and FEC_Format_v7.0.xlsx to conform with new FECCheck 7.0.1.2 modifications;
- 2) Update FEC_MODS.TXT to reflect all modifications; and
- 3) Version number updated.

Changes to FECCheck Version 7.0.1.2:

- 1) Schedule B Beneficiary fields (#26 - 36) are no longer flagged as warnings;
- 2) TEXT back reference tightened, but allows TEXT record to back reference Schedule Line number; 3) Fixed a bug on SB first name was not conditionally required;
- 4) Validation corrected to error/warn on data type failure based on the documentation;
- 5) Tightened illegal characters and now allowing ASCII 9, 10, 11, and 13; and
- 6) Version number updated

Changes to FECPrint Version 7.0.1.1:

- 1) Corrected F3S Summary totals mapping issue;
- 2) Corrected F3X 12 Day Pre-Special abbreviation from 12G to 12S; and 3) Version number updated.

Summary of Modifications made to FEC Version 7.0.1.0 thru Version 7.0.1.1

Changes to Vendpak inclusion files Version 7.0.1.1:

- 1) Modified FEC_Format_v7.0.pdf (this file) to conform with new FECCheck 7.0.1.1 modifications; 2) Update FEC_MODS.TXT to reflect all modifications;
- 3) A windows batch file that displays exit status code and usage information is now included in FECCheck folder; and
- 4) Version number updated.

Changes to FECCheck Version 7.0.1.1:

- 1) FECCheck.jar now includes .MS2 (-m) and MS3 (-t) file output capability via a command line option/switch; 2) FECCheck.jar now includes Usage information option/switch (-h);

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- 3) FECCheck.jar now includes UNIX compatible exit status codes with the use of an option/switch (-u); 4) Output message file will be overwritten if same filename exist, but will fail if privileges are insufficient; and
- 5) Version number updated.

Changes to Vendpak inclusion files Version 7.0.1.0:

- 1) Modified FEC_Format_v7.0.xlsx to conform with new F3P and F3PS Form modifications;
- 2) Modified FEC_Format_v7.0.pdf (this file) to conform with new F3P and F3PS Form modifications; and
- 3) Update FEC_MODS.TXT to reflect all modifications.

Changes to Format Version 7.0:

- 1) HDR – Header record in electronic filing;
 - Field #3 – FEC Format Version Number must be ‘7.0’
- 2) F3P – Report of Receipts and Disbursements for an Presidential Committee; • Fields 35-37 – New contribution itemization fields added, and
 - Layout renumbered after #34.
- 3) F3PS – Additional Summary Report of Receipts and Disbursements for an Presidential Committee; • Fields 8-10 – New contribution itemization fields added, and
 - Layout renumbered after #7.
- 4) Form 8 (Debt Settlement Plan) and its schedules (F82 & F83) have been removed;
- 5) TEXT – Misc. Text Related to a Report, Schedule or Itemization; and
 - Fields 4 & 5 – Required Rule clarified and enforced.
- 6) Several layouts (F1, F3S, F3X, F3L, F5, F7, H3, & TEXT) contain textual modifications without impact.

Changes to FECheck6 Version 7.0.1.0:

- 1) FECheck6 was renamed to FECheck;
- 2) FECheck was converted to Operating System (OS) independent JAVA Platform; 3) Inserted new F3P / F3PS fields in the FECheck validation routine; and
- 4) TEXT – Misc. Text Related to a Report, Schedule or Itemization.
 - a. Fields 4 & 5 – Required Rule clarified and enforced.

Changes to FECPrint Version 7.0.1.0:

- 1) New F3P / F3PS contribution fields added.

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APPENDIX E – (TECHNICAL SPECIFICATIONS)

Technical specifications for use of FEC supplied vendor utilities

Acknowledgement of FEC software copyright does not need to be included within Third Party software; however FEC maintains copyrights to the following programs: FECCheck.jar

SPECIAL WORD TO VENDORS

We encourage your comments and suggestions. It is our intention that the any communication regarding such suggestions be accurately conveyed in a manner which will create a spirit of mutual cooperation and thus serve the ultimate interest of filers, vendors, and the public.

Thank you.

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Files contained in the Vendor Developer Pack

| | |
|----------------------|---|
| README.txt | This file which lists the contents of VendPak.zip. |
| FEC_Format_v8.1.pdf | Document that describes FEC specifications for electronic filing. |
| FEC_Format_v8.1.xlsx | MS Excel spreadsheet - Contains detailed formats for each |
| FECCheck | Directory containing JAVA version of the FEC Validator |
| FECLoad | Directory containing JAVA version of the FECLoad |
| FECPrint | Directory containing JAVA version of the FECPrint |

FECHECK USAGE INFORMATION

The **JAVA version of FECCheck** may be call programmatically or run from command line.

USAGE / SYNTAX

```
java -jar FECCheck.jar [OPTION] [[DRIVE:][\path\]inputfilename[.FEC]] [[DRIVE:][\path\]outputfilename.msg]
```

DESCRIPTION

Minimum JAVA requirement for FECCheck.jar is JAVA5 or higher and available at:
<http://www.java.com/en/download>

FECCheck displays the number of warnings and errors that are encountered. Messages are written to the output ‘.MSG’ file on the same drive/directory as the input ‘.FEC’ file.

A second parameter specifying an alternative location and name of the Message file may be given. If specified, the Message file will be directed to the drive/path specified in the second parameter.

The ‘.MSG’ output file will be overwritten. Should the write fail, the following message is given to the standard output:

“The input/output file was not found in the specified location or does not have sufficient privileges!”

Along with the message file, FECCheck exits with one of three status codes:

| <i>Exit Status</i> | <i>Description</i> |
|--------------------|--|
| > 0 | Failed validation with errors (where value is equivalent to number of errors). NOTE: Warnings may exist, but exit status will be equivalent to errors only. |
| == 0 | Successful validation with no errors or warnings. |
| < 0 | Successful validation with warnings only (where value is equivalent to number of warnings as negative number). |

Normally FECCheck will list 32,000 error or warning messages (if there are any). Should this maximum error/warning count be attained during the validation process, FECCheck will terminate with “*Validation Terminated! - Over 32,000 Problems Found!*” and the appropriate exit status code to that point. Errors will not be accepted by the FEC. Warning messages should not occur, however, filings with messages (none of which are considered errors) may be conditionally accepted by the FEC.

The ‘-m’ option/switch is used to indicate if an ‘.MS2’ file is to be created along with the ‘.MSG’ file. The ‘.MS2’ file contains the same information that is written to the formatted ‘.MSG’ file, but as comma-delimited CSV text file.

The layout of the comma-delimited ‘.MS2’ file is:

- 1) Form Name (eg. SA111, SB17, ...);

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- 2) Tran_ID of an Itemization in a Schedule;
 - 3) Identifying Name of an Itemization in a Schedule;
 - 4) Column # {refer to .xlsx spreadsheet} of Field in Error;
 - 5) Descriptive name of the Field in Error;
 - 6) Error Level (04 or 08); and
- (NOTE: Error levels have been reduced to Error [8] or Warnings [4]) 7)
Error Message.

The '-t' option/switch is used to request that FECCheck create an '.MS3' file along with the '.MSG' file. This third message file lists the schedules & Tran_IDs of itemizations that are found to have errors. It can be used by vendor software to highlight the transactions that have something that is causing a validation error.

JAVA OPTIONS

- Xms[nnn]m Sets minimum memory heap size where nnn=RAM size in MB
-Xmx[nnnn]m Sets maximum memory heap size where nnnn=RAM size in MB (if not use, max will be determined by JAVA installation which is generally 256MB).

FECHECK OPTIONS

- v Use exclusively to obtain version information.
-b Use exclusively in conjunction with -v only to obtain build information (e.g. -vb) -h
 Displays help/usage information.
-m Generates an additional output message file, but as comma-delimited CSV text file with an extension of '.MS2'.
-t Generates an additional text file listing the schedules and their respective transaction IDs that are found to have errors. -u
 Returns an exit status usable to UNIX

| <i>Exit Status (Windows)</i> | <i>Exit Status (UNIX)</i> | <i>Description</i> |
|----------------------------------|-------------------------------|---|
| 257 | 1 | Failed validation with errors. NOTE: Warnings may exist, but exit status will be based on errors only. |
| 256 | 0 | Successful validation with no errors or warnings. |
| 255 | 255 | Successful validation with warnings only. |

EXAMPLES

Display FECCheck version/build to determine latest build:

java -jar FECCheck.jar -v *Display FECCheck*

usage information:

java -jar FECCheck.jar -h

Validate F3P-Test.fec file allowing FECCheck to generate message output file in same directory as input file:

java -jar FECCheck.jar D:\ValidationTEST\F3P-Test.fec

Validate F3P-Test.fec file specifying different output filename and path:

java -jar FECCheck.jar D:\ValidationTEST\F3P-Test.fec D:\ValidationOutputTest\ValidTest.msg

Include CSV message file in same directory as formatted output '.MSG' file for F3P-Test.fec file:

java -jar FECCheck.jar -m D:\ValidationTEST\F3P-Test.fec D:\ValidationOutputTest\ValidTest.msg *Include*

CSV error file in same directory as formatted output '.MSG' file for F3P-Test.fec file:

java -jar FECCheck.jar -t D:\ValidationTEST\F3P-Test.fec D:\ValidationOutputTest\ValidTest.msg *Validate*

with Unix compatible exit status codes:

java -jar FECCheck.jar -u D:\ValidationTEST\F3P-Test.fec

The **JAVA version of FECCheck** can be called from a Windows program. The following sample code is used to call **FECCheck** in C/C++. Two parameters are passed from the Visual C program to FECCheck.jar, which returns "Error Count" for evaluation after the call.

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- 1) string containing "c:\path\filename.FEC" (FEC's ASCII 28 delimited file)
- 2) string containing "c:\path\filename.MSG" (Message/Output file)
- 3) Return value "Integer" (Error Count)

Sample Visual C++ code for calling FECCheck.jar:

```
STARTUPINFO si = { 0 };
si.cb = sizeof(STARTUPINFO);
si.lpReserved = 0;
si.lpReserved2 = 0;
si.cbReserved2 = 0;
si.lpDesktop = 0;
si.dwFlags = 0;

PROCESS_INFORMATION child = { 0 };

if (CreateProcess("C:\\windows\\system32\\java.exe", "-jar FECCheck.jar input.fec output.msg", NULL, NULL,
false, CREATE_NO_WINDOW, NULL, NULL, &si, &child) == false) {
    MessageBox(NULL, LPCSTR("Could not load app"), LPCSTR("Error"), 0);
}

// block thread on end of new process
VERIFY(WaitForSingleObject(child.hProcess, INFINITE) == WAIT_OBJECT_0);

DWORD exitcode = -1;
VERIFY(GetExitCodeProcess(child.hProcess, &exitcode));

int errLvl = exitcode;
if (errLvl < 0)
    AfxMessageBox("Validation Succeeded with Warnings");
else if (errLvl > 0)
    AfxMessageBox("Validation Failed with Errors");
else
    AfxMessageBox("Validation Succeeded");
```

Note: A Microsoft OS security feature (Data Execution Prevention) may cause a FECCheck execution failure. Should this occur, simply add the FECCheck.jar to the acceptable programs and services list. This feature may be accessed from: System Properties==> Advance Tab==> Performance Settings Button==> Data Execution Prevention Tab.

FECLOAD USAGE INFORMATION

The **JAVA version of FECLoad** may be call programmatically or run from command line. FECload enables you to submit electronic filings to the Federal Election Commission, provided that you have an FEC-provided Committee ID and password.

Using FECload:

(Please read 'Configuring FECload' below before using FECload.)

We have tried to make FECload as easy to use as possible.

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To submit an electronic filing to the FEC, launch FECLoad by Double Left Clicking on the FECLoad.bat file. Complete the 'Filer Information'. In the 'Filing Information' Left Click the 'Choose' button in order to browse for the filing to upload. Then select the method by which you wish to upload the file.

FECLoad provides 3 methods by which you can submit electronic filings:

1. TCP/IP - Select this method if you have a TCP/IP connection to the Internet. This protocol use PORT 667 to establish an internet connection to the filing server. This connection should be active at the time you run FECLoad.

(NOTE: If you can browse the Web and are not connected to a high security network, you should be able to use the TCP/IP method to submit electronic filings.)

2. SSL - Select this method if for any reason (e.g. security, firewalling), you cannot use your TCP/IP connection for electronic filing. Or, your network is filtered/controlled by a PROXY SERVER.

(NOTE: The 'Proxy Server Details' section of the configuration tab must be properly configured for successful upload.)

4. Disk - Select this method if you have neither a TCP/IP connection to the Internet, nor a modem.

Configuring FECLoad:

Before using FECLoad you must provide either an email address or fax number to which it can acknowledge filings. Once you have provided an email address or fax number, you can go ahead and upload electronic filings to the FEC!

To provide FECLoad an email address or fax number, select the Upload Tab from the Settings window, and fill in the 'Filer Information'. You MUST provide either an email address or a fax number, or both if you wish.

NOTE: The FECLoad module can now accommodate two emails. A minimum of one email or a fax number is required.

Please consult your most current documentation for the 'Filing Server Details'

FILING SERVER DETAILS

TCP/IP Server RL/IP: disclose.fec.gov

SSL Server URL/IP: webforms.fec.gov

Agency ID: FEC

Test Server URL/IP: disclose-test.fec.gov

Disk File: [Path/filename when filing to Computer]

PROXY SERVER DETAILS

Proxy Server URL/IP: [URL or IP address of Proxy Server]

Proxy User ID: [Username used when launching Internet Browser]

Password: [Password used when launching Internet Browser]

Port: [Port used from user's machine to Proxy Server]

DiscloseClient.jar:

DiscloseClient provides the command line functionality without the JAVA GUI. The parameters specified below may be used for this call or FECLoad as well.

USAGE / SYNTAX

(With GUI)

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```
java -jar FECLoad.jar [OPTION] [[DRIVE:][\path\]inputfilename[.FEC]]
```

(Without GUI)

```
java -jar DiscloseClient.jar [OPTION] [[DRIVE:][\path\]inputfilename[.FEC]]
```

DESCRIPTION

Minimum JAVA requirement for FECLoad.jar is JAVA5 or higher and available at:
<http://www.java.com/en/download>.

Windows Developers

FECLoad stores and uses the all data in the following registry path unless a properties file is specified in the call by use of the '-properties' options: HKEY_CURRENT_USER\Software\JavaSoft\Prefs\com.nictusa.disclose\

Note: All the properties (Fields) can be read from the above registry node unless provided through its independent option (see below).

FECLoad exits with one of four status codes:

| <i>Exit Status</i> | <i>Description</i> |
|--------------------|--------------------|
| 1 | Success |
| 100 | Success (TEST) |
| 0 | Fail |
| 2 | Cancel (GUI Only) |

JAVA OPTIONS

-Xms[nnn]m Sets minimum memory heap size where nnn=RAM size in MB
-Xmx[nnnn]m Sets maximum memory heap size where nnnn=RAM size in MB (if not use, max will be determined by JAVA installation which is generally 256MB).

FECLOAD OPTIONS

-h or -help Displays help/usage information.
-v Use exclusively to obtain version information.
-b Use exclusively in conjunction with '-v' to obtain build information (eg. -vb)

-properties Use for Windows and Non-Windows platforms to define properties file absolute path with default as disclose.properties...[path]<properties file>

Following Options may also be stored in properties file with command line Options superseding.

-supersedes Use if filing is an amendment to define the original filing id
-tcp Use mutually exclusive with '-ssl' option to define filing method
 <true|false> (Default is 'true', if not used)
-ssl Use mutually exclusive with tcp option to define filing method
 <true|false> (Default is 'false', if not used)
-filerid Use to define the filer's FEC Assigned ID
-filerpasswd Defines the filer's password (will not populate in GUI)
-fax Defines the filer's fax
-email Defines the filer's email (Two Max separated by semicolon)
-sslhost Defines ssl host server URL
-tcp host Defines tcp host server URL
-test Use to determine if filings should be submitted as TEST filing

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<true|false> (Default is 'false', if not used)

-testtcp host Defines the test server URL to use for tcp filing method in conjunction with '-test' option

-agencyid Defines non-test agency id

-proxyserver Defines proxy server URL or IP Address

-proxyuser Defines the username for use with '-proxyserver' option

-proxyport Defines the port used from user's machine to Proxy Server for use with '-proxyserver' option

-proxypasswd Defines password for use with '-proxyserver' option -feedback

Defines the file to store the filing server feedback

EXAMPLES

Display FECLoad (GUI) version/build to determine latest build:

```
java -jar FECLoad.jar -v
```

Display DiscloseClient (command line) version/build to determine latest build:

```
java -jar DiscloseClient.jar -v
```

Display FECLoad (GUI) usage information:

```
java -jar FECLoad.jar -h
```

Display DiscloseClient (command line) usage information:

```
java -jar DiscloseClient.jar -h
```

Launch FECLoad (GUI) with pre-populated fields:

```
java -jar FECLoad.jar -filerid C000000000 -fax 1234567890 -email filer@myemail.com;filer2@myemail.com Launch
```

DiscloseClient (command line) with pre-populated fields:

```
java -jar DiscloseClient.jar -filerid C000000000 -fax 1234567890 -email filer@myemail.com;filer2@myemail.com
```

Launch FECLoad (GUI) with pre-populated filer and Vendor TEST filing host fields for TCP filing method:

```
java -jar FECLoad.jar -filerid C000000000 -fax 1234567890 -email filer@myemail.com -tcp true -tcp host  
testing.nictusa.com -agencyid VEND C:\temp\Q1.fec
```

Launch DiscloseClient (command line) with pre-populated filer and Vendor TEST filing host fields for TCP filing method:

```
java -jar DiscloseClient.jar -filerid C000000000 -fax 1234567890 -email filer@myemail.com -tcp true -tcp host  
testing.nictusa.com -agencyid VEND C:\temp\Q1.fec
```

Launch FECLoad (GUI) with pre-populated filer and TEST filing host fields for TCP filing method:

```
java -jar FECLoad.jar -filerid C000000000 -fax 1234567890 -email filer@myemail.com -tcp true -tcp host  
testing.nictusa.com -agencyid TEST C:\temp\Q1.fec
```

Launch DiscloseClient (command line) with pre-populated filer and TEST filing host fields for TCP filing method:

```
java -jar DiscloseClient.jar -filerid C000000000 -fax 1234567890 -email filer@myemail.com -tcp true -tcp host  
testing.nictusa.com -agencyid TEST C:\temp\Q1.fec
```

Launch FECLoad (GUI) with pre-populated filer and filing host fields for TCP filing method:

```
java -jar FECLoad.jar -filerid C000000000 -fax 1234567890 -email filer@myemail.com -tcp true -tcp host  
disclose.nictusa.com -agencyid FEC C:\temp\Q1.fec
```

Launch DiscloseClient (command line) with pre-populated filer and filing host fields for TCP filing method:

```
java -jar DiscloseClient.jar -filerid C000000000 -fax 1234567890 -email filer@myemail.com -tcp true -tcp host  
disclose.nictusa.com -agencyid FEC C:\temp\Q1.fec
```

Launch FECLoad (GUI) with pre-populated filer and proxy server fields for SSL filing method:

```
java -jar FECLoad.jar -filerid C000000000 -fax 1234567890 -email filer@myemail.com -ssl true -ssl host  
webforms.nictusa.com -proxyserver proxy.server.com -proxyport 8080 -proxyuser user -proxypasswd upassword  
C:\temp\Q1.fec
```

Launch DiscloseClient (command line) with pre-populated filer and proxy server fields for SSL filing method:

```
java -jar DiscloseClient.jar -filerid C000000000 -fax 1234567890 -email filer@myemail.com -ssl true -ssl host  
webforms.nictusa.com -proxyserver proxy.server.com -proxyport 8080 -proxyuser user -proxypasswd upassword  
C:\temp\Q1.fec
```

FEC E-FILING SPECIFICATIONS REQUIREMENTS

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FECPRINT USAGE INFORMATION

The **JAVA version of FECPrint** may be call programmatically or run from command line. FECPrint enables the generation of PDF image renditions of electronic filings

System Requirements:

**Requires JRE 1.6 or higher

**The application requires following browser/OS combination to run successfully.

- Internet Explorer on Windows ,
- Mozilla Firefox on Linux systems
- Safari on Mac OS

**Latest version of Adobe Acrobat reader must be installed on the system running this application

**The application requires two directories with read/write permissions on your system. The default setting for these directories can be found in the "fecprint.properties" or the "fecprint_unix.properties" file under application home directory. The application uses the "OUTPUT_DIR" to generate the PDF files and the "MRU_DIR" is used to store the most recently used file list. You can configure these directories to align with your data storage requirement and organizational practices.

Memory Allocation:

Should the application performance degrade or "OutOfMemoryException" errors occur when viewing a very large filing, upgrade the maximum heap size parameter in the call. This parameter may be increased in relation to the available system RAM. The maximum heap size parameter set in the included sample script/batch files is 1024MB.

Using FECPrint (Windows):

Included are a sample windows batch file and several non-windows scripts. These files may be used to launch the FECPrint JAVA file or it may be called programmatically.

Run the program and use the intuitive Graphical User Interface.

You can drag and drop a file onto the FECPrint.bat icon or run FECPrint from a command line with the name of a '.fec' file, if you want to Start FECPrint immediately with an electronic filing already in view.

To launch FECPrint without an electronic filing already in view, execute the "fecprint.bat" file, located in application home directory, from the command line or by simply double-clicking it.. Then, Left Click on File->Open from the menu bar to select an electronic filing for viewing.

Using FECPrint (Non-Windows):

Included are several sample non-windows scripts. These files may be used to launch the FECPrint JAVA file or it may be called programmatically.

You run FECPrint from a command line with the name of a '.fec' file, if you want to Start FECPrint immediately with an electronic filing already in view.

To launch FECPrint without an electronic filing already in view on Non-Windows platform, execute the appropriate script for the required platform. Then, Left Click on File->Open from the menu bar to select an electronic filing for viewing.

USAGE / SYNTAX java [JAVA OPTIONS] com.nictusa.fecprint.FECPrint
[FECPRINT OPTIONS] [[DRIVE:][\path\]inputfilename[.FEC]]

DESCRIPTION

FEC E-FILING SPECIFICATIONS REQUIREMENTS

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FECPrint is a cross-platform PDF renderer of '.fec' electronic filings (E-Filings). It uses the Federal Election Commission (FEC) PDF Templates posted on the FEC Website (<http://www.fec.gov/info/forms.shtml>). This JAVA application supports FEC E-Filing formats V8 and above.

Minimum JAVA requirement for FECLoad.jar is JAVA5 or higher and available at:
<http://www.java.com/en/download>.

FECPrint uses specific variables from the *.properties file. It uses the "OUTPUT_DIR" to generate the pdf files and the "MRU_DIR" is used to store the most recently used file list. These variables can be configured to point to appropriate directories aligning with your data storage requirements and organizational practices.

JAVA OPTIONS

| | |
|------------------------------|---|
| -splash:./fecprintsplash.jpg | Displays splash image while initial PDFs are generated upon launching FECPrint (Windows only). |
| -Xms[nnn]m | Sets minimum memory heap size where nnn=RAM size in MB |
| -Xmx[nnnn]m | Sets maximum memory heap size where nnnn=RAM size in MB (if not use, max will be determined by JAVA installation which is generally 256MB). |

Following Option must be used to define the necessary cross-platform specific JAVA classpaths to required libraries. -cp
MANDATORY OPTION used to set the platform specific JAVA classpaths of cross-platform jar libraries (see "Contents of the FECprint directory" section of this document for a list of necessary browser/platform specific jar files to include in this option). Current working directory must be included as well (see sample batch/script files). Path may be absolute or relative and separated by semi-colons (Windows) or colons (Non-Windows).
[path]<jar file>;[path]<jar file>

NOTE: JAVA classpaths are defined in the '-cp' option to provide flexible platform/browser customization alternatives.

FECPRINT OPTIONS

| | |
|--------|--|
| -h | Use exclusively to displays help/usage information. |
| -v | Use exclusively to obtain version information. |
| silent | Use to generate all PDFs (single pages and complete) in user interface mode to an 'OUTPUT_DIR' subdirectory based on the filename given. The 'OUTPUT_DIR' location is defined variable in the FECPrint.properties files. NOTE: If single page PDFs are not required set 'DELETE_PAGE_FILES_ON_CONCATE' in the FECPrint.properties to 'true'. This will remove individual pages upon completion of PDF concatenation. |

EXAMPLES

Call FECPrint with the necessary windows platform specific JAVA classpaths to required libraries:

```
java -splash:./fecprintsplash.jpg -Xms124m -Xmx1024m -cp .;.\fecprint.jar;.\lib\commons-io1.4.jar;.\lib\commons-lang-2.4.jar;.\lib\commons-logging.jar;.\lib\iText-2.1.4.jar;.\lib\jxbrowser-2.9.jar;.\lib\license.jar;.\lib\log4j-1.2.15.jar;.\lib\slf4j-api-1.5.8.jar;.\lib\slf4j-log4j12-1.5.8.jar;.\lib\engineie.jar;.\lib\winpack-3.8.2.jar;.\lib\engine-gecko.jar;.\lib\MozillaGlue.jar;.\lib\MozillaInterfaces.jar;.\lib\xulrunner-windows.jar com.nictusa.fecprint.FECPrint C:\temp\Q1-2015.fec
```

Call FECPrint to display usage information with the necessary Windows platform specific JAVA classpaths to required libraries:

```
java -splash:./fecprintsplash.jpg -Xms124m -Xmx1024m -cp .;.\fecprint.jar;.\lib\commons-io1.4.jar;.\lib\commons-lang-2.4.jar;.\lib\commons-logging.jar;.\lib\iText-2.1.4.jar;.\lib\jxbrowser-2.9.jar;.\lib\license.jar;.\lib\log4j-1.2.15.jar;.\lib\slf4j-api-1.5.8.jar;.\lib\slf4j-log4j12-1.5.8.jar;.\lib\engineie.jar;.\lib\winpack-3.8.2.jar;.\lib\engine-gecko.jar;.\lib\MozillaGlue.jar;.\lib\MozillaInterfaces.jar;.\lib\xulrunner-windows.jar com.nictusa.fecprint.FECPrint -h
```

Call FECPrint to display version information with the necessary Windows platform specific JAVA classpaths to required libraries:

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```
java -splash:./fecprintsplash.jpg -Xms124m -Xmx1024m -cp .;. \fecprint.jar;. \lib\commons-  
io1.4.jar;. \lib\commons-lang-2.4.jar;. \lib\commons-logging.jar;. \lib\iText-2.1.4.jar;. \lib\jxbrowser-  
2.9.jar;. \lib\license.jar;. \lib\log4j-1.2.15.jar;. \lib\slf4j-api-1.5.8.jar;. \lib\slf4j-log4j12-  
1.5.8.jar;. \lib\engineie.jar;. \lib\winpack-3.8.2.jar;. \lib\engine-  
gecko.jar;. \lib\MozillaGlue.jar;. \lib\MozillaInterfaces.jar;. \lib\xulrunner-windows.jar  
com.nictusa.fecprint.FECPrint -v
```

Call FECPrint in non-UI mode with the necessary Windows platform specific JAVA classpaths to required libraries to output all PDFs (single pages and complete) to an 'OUTPUT_DIR' subdirectory based on the filename given:

```
java -splash:./fecprintsplash.jpg -Xms124m -Xmx1024m -cp .;. \fecprint.jar;. \lib\commons-  
io1.4.jar;. \lib\commons-lang-2.4.jar;. \lib\commons-logging.jar;. \lib\iText-2.1.4.jar;. \lib\jxbrowser-  
2.9.jar;. \lib\license.jar;. \lib\log4j-1.2.15.jar;. \lib\slf4j-api-1.5.8.jar;. \lib\slf4j-log4j12-  
1.5.8.jar;. \lib\engineie.jar;. \lib\winpack-3.8.2.jar;. \lib\engine-  
gecko.jar;. \lib\MozillaGlue.jar;. \lib\MozillaInterfaces.jar;. \lib\xulrunner-windows.jar  
com.nictusa.fecprint.FECPrint silent C:\temp\Q1-2015.fec
```

Call FECPrint with the necessary Linux platform specific JAVA classpaths to required libraries:

```
java -Xms1024m -Xmx2048m -cp ./. \fecprint.jar;. \lib\commons-io-1.4.jar;. \lib\commons-lang-  
2.4.jar;. \lib\commons-logging.jar;. \lib\iText-2.1.4.jar;. \lib\jxbrowser-  
2.9.jar;. \lib\license.jar;. \lib\log4j1.2.15.jar;. \lib\slf4j-api-1.5.8.jar;. \lib\slf4j-log4j12-1.5.8.jar;. \lib\engine-  
gecko.jar;. \lib\MozillaGlue.jar;. \lib\MozillaInterfaces.jar;. \lib\tuxpack-  
0.2.jar;. \lib\xulrunnerlinux64.jar;. \lib\xulrunner-linux.jar com.nictusa.fecprint.FECPrint C:\temp\Q1-2015.fec
```

Call FECPrint with the necessary MAC OS X platform JAVA classpaths to required libraries:

```
java -Xms1024m -Xmx2048m -cp ./. \fecprint.jar;. \lib\commons-io-1.4.jar;. \lib\commons-lang-  
2.4.jar;. \lib\commons-logging.jar;. \lib\iText-2.1.4.jar;. \lib\jxbrowser-  
2.7.jar;. \lib\license.jar;. \lib\log4j1.2.15.jar;. \lib\slf4j-api-1.5.8.jar;. \lib\slf4j-log4j12-1.5.8.jar;. \lib\engine-  
gecko.jar;. \lib\MozillaGlue.jar;. \lib\MozillaInterfaces.jar;. \lib\engine-webkit.jar;. \lib\xulrunner-mac.jar  
com.nictusa.fecprint.FECPrint C:\temp\Q1-2015.fec
```